



**Homes on the Hill CDC**  
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Columbus, Ohio 43204  
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## **SUPPORTING DOCUMENT CHECKLIST**

Please bring the following documentation as it applies to you to your upcoming counseling session. If you have any questions concerning the information requested, please contact us at the above number.

- 3 most recent paycheck stubs for every working household member
- 3 months most recent bank statements
- Award letters if receiving SSI, Disability, Child Support, or Alimony
- Proof of current mortgage or rent payment
- Credit card statements
- Car loan, personal loan and student loan statements or payment books
- Utilities statements (3 most recent) including:
  - Electric
  - Gas
  - Water/Sewer
  - Phone
  - Cell phone
  - Cable
  - Internet
- Medical bills
- Car insurance statement
- Life / health insurance statements

### **If you are a first-time homebuyer, the following is required:**

- Credit report fee.** Please bring in a **check, money order, or cashier's check** payable to Homes on the Hill in the amount of **\$16.00** per household. We regret that we cannot accept cash. **NOTE: For clients that can supply a tri-merge credit report with scores pulled within the last 2 months, this fee will be waived.**

### **If you are applying for down payment assistance, please bring the following additional documents:**

- Copies of dependents' social security cards or birth certificates
- Most recent 2 years Federal and State Tax Returns (1040)
- Most recent W-2 for all employers of every household member

*"Homes on the Hill CDC provides decent, affordable housing for low and moderate income individuals and families and helps to strengthen their neighborhoods"*